

CITY OF HARARE



VACANCY NOTICE

HARARE TO ACHIEVE A WORLD CLASS CITY STATUS BY 2025

POSITION : PROJECTS ENGINEER - ELECTRICAL (1 POSITION)
GRADE : 7
REPORTING TO : DEPUTY CHIEF ENGINEER – (ELECTRICAL SERVICES)
LOCATION : ELECTRICAL PLANT WORKSHOPS/CLEVELAND HOUSE
DEPARTMENT : WORKS

Applications are invited from suitably qualified and experienced persons to fill in the above-mentioned vacancy in the Mechanical and Electrical Services Division of the Department of Works.

JOB PURPOSE

Responsible for the design, selection and installation of all new engineering plant and equipment, design approvals for new projects.

KEY RESULT AREAS

- Projects management
- Supervision of all new installations.
- Responsible for the design, selection and installation of all Electrical plant and equipment.
- Responsible for capital projects.
- Drafts specifications for procurement of new plant and equipment.
- Liaises with clients and service providers and ensures that quality services are delivered timeously.
- Drafts the capital projects budgets and controls expenditure during projects implementation.
- Motivates, directs and leads the various project teams.
- Ensures safe working environments in line with Safety Regulations, Factories & Works Act, Occupational Health & Safety Act and Environmental Management Act.

QUALIFICATIONS AND EXPERIENCE

- BSc/BEng Degree in Electrical Engineering.
- A project management qualification is an added advantage.
- At least 2 years post qualifying experience.
- Should have undergone a structured graduate training program with a reputable organisation.
- ZIE Membership.
- At least Class 4 Driver's licence.

SKILLS AND DESIRED COMPETENCES

- Team player.
- Technical aptitude in equipment specification, selection, installations and compliance testing.
- Excellent Project Management skills.
- Good analytical and trouble shooting skills.
- Good communication and leadership skills.

- Computer literacy (MS Project, MS Office, AutoCAD, etc.)
- Ability to work with minimum supervision.

NB: City of Harare is an equal opportunities employer and female applicants are encouraged to apply.

COMPENSATION

A competitive salary commensurate with the post and other benefits will be disclosed to successful candidates.

A written application letter together with a detailed curriculum vitae including certified copies of both educational and professional qualifications and three (3) traceable references should be submitted to:

The Acting Human Capital Director
Rowan Martin Building
P. O. Box 1680

HARARE

Or hand deliver to Records Office, Basement, Room B38 at Rowan Martin Building.

To arrive not later than: **3 April 2023**

(Clearly state on the envelope the position applied for).

CANVASSING WILL DISQUALIFY APPLICANTS.

NOTE: Only shortlisted applicants will be responded to